

# OJSM Manuscript Submission Guidelines

The *Orthopaedic Journal of Sports Medicine* (OJSM) is an open access publication of the American Orthopaedic Society for Sports Medicine.

The editor of OJSM, Bruce Reider, can be contacted via e-mail at [breider@ojsm.org](mailto:breider@ojsm.org).

Manuscripts must not be under simultaneous consideration by any other publication, before or during the peer-review process. Articles published in OJSM may not be published elsewhere without written permission from the publisher.

Manuscripts should cite any other work by one or more of the co-authors that is relevant to the subject matter of the current submission or that used any of the same subjects, animals, or specimens being reported in the current submission. This includes manuscripts that are currently under preparation, are being considered by journals, are accepted for publication, or already published. In any of these cases, the relationship to the current submission should be made clear.

The authors retain copyright under the terms outlined by the Creative Commons Attribution Open Access Noncommercial License Agreement. This license stipulates that anyone is free to copy, distribute, and display the article provided they give credit to the article. For more information on the Creative Commons Noncommercial Attribution License, please visit <http://creativecommons.org/licenses/by-nc-nd/3.0/>.

## SUBMISSIONS

Authors should register on our online submission site at <http://submit.ojsm.org> to submit manuscripts.

When manuscripts have been received by the editorial office, the corresponding author will be sent an acknowledgment giving an assigned manuscript number, which should be used with all subsequent correspondence for anything related to that particular manuscript.

The following items are required on submission:

1. Blinded manuscript including the abstract and figures legends. No identifying information should appear in the uploaded manuscript. Please remove author names, initials, and institutions.
2. Journal Contributor Publishing Agreement and OJSM Author Disclosure Statement. These forms are available for download from the [Author Area](#) of the submission site. The corresponding author must complete the forms and return them to OJSM by e-mail or upload them online as a PDF or Word file using the “upload legal documents” option. As an alternative to the OJSM disclosure form, authors may submit the ICMJE disclosure form along with the [OJSM Supplemental Form](#) available on our website.
3. A copy of the IRB or other agency approval (or waiver) if animal subjects or human subjects or tissues or health information were used.

Cover letter, acknowledgments, and suggested reviewers are optional. If a paper has more than 5 authors, a cover letter detailing the contributions of all authors should be included in the appropriate box on the submission page. Only those

involved in writing the paper should be included in the author line. Others should be listed as a footnote or acknowledgment. While there is no limit on the number of authors, no more than 12 will be listed on the masthead of the published article; additional authors will be listed at the end of the article.

## MANUSCRIPT FORMATS

Manuscript pages should be double-spaced with consecutive page numbers and continuous line numbers. The abstract should be included with the manuscript as well as being entered in the Metadata section (except for case reports, which do not require abstracts). There are no limitations on figures, tables, and references. The system handles most common word processing formats; however, MS Word files for text and Word or Excel tables are preferred.

## MANUSCRIPT PREPARATION

### Abstract

Abstracts should summarize the contents of the article in 350 words or less. The abstract should be structured in the following format:

**Background:** In one or two sentences, summarize the scientific body of knowledge surrounding your study and how this led to your investigation.

**Hypothesis/Purpose:** State the theory(ies) that you are attempting to prove or disprove by your study or the purpose if no hypothesis exists.

**Study Design:** Identify the overall design of your study. See list below.

**Methods:** Succinctly summarize the overall methods you used in your investigation. Include the study population, type of intervention, method of data collection, and length of the study.

**Results:** Report the most important results of your study. Only include positive results that are statistically significant, or important negative results that are supported by adequate power. Report actual data, not just *P* values.

**Conclusion:** State the answer to your original question or hypothesis. Summarize the most important conclusions that can be directly drawn from your study.

**Clinical Relevance:** If yours was a laboratory study, describe its relevance to clinical sports medicine.

**Key Terms:** Provide at least 4 key words for indexing.

**What is known about the subject:** Please state what is currently known about this subject to place your study in perspective for the reviewers.

**What this study adds to existing knowledge:** Please state what this study adds to the existing knowledge.

The last two items are for reviewers only and are not included in the word count, but should appear at the end of the abstract in the uploaded text.

## Study Designs

**Meta-analysis:** A systematic overview of studies that pools results of two or more studies to obtain an overall answer to a question or interest. Summarizes quantitatively the evidence regarding a treatment, procedure, or association.

**Systematic Review:** An article that examines published material on a clearly described subject in a systematic way. There must be a description of how the evidence on this topic was tracked down, from what sources and with what inclusion and exclusion criteria.

**Randomized Controlled Clinical Trial:** A group of patients is randomized into an experimental group and a control group. These groups are followed up for the variables / outcomes of interest.

**Crossover Study Design:** The administration of two or more experimental therapies one after the other in a specified or random order to the same group of patients.

**Cohort Study:** Involves identification of two groups (cohorts) of patients, one which did receive the exposure of interest, and one which did not, and following these cohorts forward for the outcome of interest.

**Case-Control Study:** A study that involves identifying patients who have the outcome of interest (cases) and patients without the same outcome (controls), and looking back to see if they had the exposure of interest.

**Cross-Sectional Study:** The observation of a defined population at a single point in time or time interval. Exposure and outcome are determined simultaneously.

**Case Series:** Describes characteristics of a group of patients with a particular disease or who have undergone a particular procedure. Design may be prospective or retrospective. No control group is used in the study, although the discussion may compare the results to other published outcomes.

**Case Report:** Similar to the case series, except that only one or a small group of cases is reported.

**Descriptive Epidemiology Study:** Observational study describing the injuries occurring in a particular sport.

**Controlled Laboratory Study:** An in vitro or in vivo investigation in which 1 group receiving an experimental treatment is compared to 1 or more groups receiving no treatment or an alternate treatment.

**Descriptive Laboratory Study:** An in vivo or in vitro study that describes characteristics such as anatomy, physiology, or kinesiology of a broad range of subjects or a specific group of interest. Authors should choose the design that best fits the study.

The Editor will make the final determination of the study design and level of evidence based on the [Center for Evidence Based Medicine](#) guidelines.

## Text

In general, follow the standard IMRAD (Introduction, Materials and Methods, Results, Discussion) format for writing scientific articles. The author is responsible for all statements made in the work, including copyeditor changes, which the author will have an opportunity to verify. Authors with limited fluency in English should have the paper reviewed or edited by a native English speaker to ensure clear presentation of the work. **Papers including human or animal subjects must include a statement of approval by appropriate agencies in the text, and a copy of the approval letter must**

**be uploaded with the submission. If approval was not required, authors must upload a waiver statement from the appropriate agency.** The institution should not be mentioned in the blinded manuscript, but should be added on acceptance.

Reports on surgery, except in rare instances, require a minimum follow-up of 2 years.

Use generic names of drugs or devices. If a particular brand was used in a study, insert the brand name along with the name and location of the manufacturer in parentheses after the generic name when the drug or device is first mentioned in the text.

Use metric units in measurements (centimeter vs inch, kilogram vs pound).

Abbreviations should be used sparingly. When abbreviations are used, give the full term followed by the abbreviation in parentheses the first time it is mentioned in the text, such as femur-ACL-tibia complex (FATC).

Use of a CONSORT flow diagram is recommended to illustrate the grouping and flow of patients in all clinical studies, whether randomized clinical trials or otherwise.

Statistical methods should be described in detail. Actual *P* values should be used unless less than .001. Reporting of 95% confidence intervals is encouraged.

## Acknowledgment

Type the acknowledgments in the box provided on the submission page. Give credit to technical assistants and professional colleagues who contributed to the quality of the paper but are not listed as authors. Please briefly describe the contributions made by persons being acknowledged.

## References

References should be double-spaced in alphabetical order and numbered according to alphabetical listing. If references are not in alphabetical order the uploaded file will be REJECTED and will have to be resubmitted with the references in the correct form. When author entries are the same, alphabetize by the first word of the title. In general, use the Index Medicus form for abbreviating journal titles and the *AMA Manual of Style* (10th ed) for format. *Note:* References must be retrievable. Do not include in the reference list meeting presentations that have not been published. Data such as presentations and articles that have been submitted for publication but have not been accepted must be put in the text as unpublished data immediately after mention of the information (for example, "Smith and Jones (unpublished data, 2000) noted ..."). Personal communications and other references to unpublished data are discouraged. For review purposes, unpublished references that are closely related to the submitted paper or are important for understanding it should be uploaded as supplemental files.

References will be linked to Medline citations for the reviewers. Authors can include articles that are in e-publish mode by including the article's DOI (digital object identifier): Emery CA, Meeuwisse WH. Injury rates and mechanisms of injury in hockey [published online ahead of print May 3, 2012]. *Ortho J Sports Med*. doi:10.1177/0363546512472621.

## Figures and Tables

Any material that is submitted with an article that has been reproduced from another source (that is, has been copyrighted

previously) must conform to the current copyright regulations. It is the author's responsibility to obtain written permission for reproduction of copyrighted material and for providing the editorial office with that documentation before the material will be reproduced in the Journal.

Be sure to include figure legends in the text. The figure legend should include descriptions of each figure part and identify the meaning of any symbols or arrows. Terms used for labels and in the legend must be consistent with those in the text.

Authors are encouraged to submit their figures in color, as there is an unlimited use of color in the Journal.

Figures for papers accepted for publication must meet the [image resolution requirements](#) of the publisher, SAGE Publications. Files for line-based drawings (no grayscale) should ideally be submitted in the format they were originally created; if submitting scanned versions, files should be 1200 dots per inch (dpi). Color photos should be submitted at 600 dpi and black-and-white photos at 300 dpi.

Charts and graphs should whenever possible be submitted in the original form created (eg, Word, Excel, or PowerPoint). Photographs or scanned drawings embedded in Word or PowerPoint are *not* acceptable for publication. If figures are embedded in the submitted manuscript for ease of reading, they should also be submitted as separate files for use in the publication process.

All photographs of patients that disclose their identity must be accompanied by a signed photographic release granting permission for their likeness to be reproduced in the article. If this is not provided, the patient's eyes must be occluded to prevent recognition.

For tables, the system accepts most common word processing formats. Tables should be numbered consecutively and have a title that describes the content and purpose of the table. Tables should enhance, not duplicate, information in the text.

## Videos

Use of supplementary video is encouraged. Videos may be submitted with a manuscript and, if approved by the editor, will be posted online with the article when published. Video submission is strongly encouraged for manuscripts reporting surgical, examination, or exercise techniques or injury mechanisms. For more information about the format requirements for videos, please review the [Video Format Guide](#). For detailed information pertaining to copyright and permissions requirements, view the [Video Permission](#) and [Fair Use Quick Guide](#). For videos with identifiable subjects, subjects will need to sign the [Audio-Visual Likeness Release](#) form. It is the author's responsibility to submit signed release forms, if necessary, for each video.

## ACCEPTED MANUSCRIPTS

Once an article is accepted and typeset, authors will be required to carefully read and correct their manuscript proofs that have been copyedited by the publisher. Any extensive changes made by authors on the proofs will be charged to authors at the rate of \$2 a line. Authors are responsible for ordering reprints of their articles; a reprint order form is provided with the page proofs.